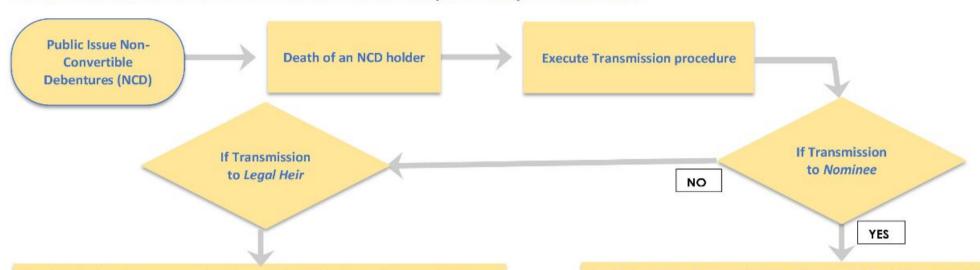




TRANSMISSION OF NON-CONVERTIBLE DEBENTURES (PHYSICAL) - Process Flow



Send the below documents to Registrar, M/s Link Intime India Pvt Ltd C 101, First Floor 247 Park, LBS Marg, Vikhroli West, Mumbai 400083 by speed post.

- Original NCD certificate for the holding
- Death Certificate copy attested by Notary Public or Special Executive Officer
- > Transmission Form (attached)
- Pan Card self-attested copy (Legal Heir)
- Aadhaar Card copy/Passport copy self-attested (Legal Heir)
- Cancelled Cheque (Legal Heir)
- Covering letter with NCD details
- Banker's verification form attested by the Bank Manager (attached)
- Form No.15 G/H (Nominee)
- > Succession certificate / Heir ship certificate

Scanned copy of the above to be sent to ncd@muthoottumini.com along with speed post tracking # for further follow up with Registrar.

Branches to communicate to the nominee that the process is time consuming.

Send the below documents to Registrar, M/s Link Intime India Pvt Ltd C 101, First Floor 247 Park, LBS Marg, Vikhroli West, Mumbai 400083 by speed post.

- Original NCD certificate for the holding
- Death Certificate copy attested by Notary Public or Special Executive Officer
- > Transmission Form (attached)
- Pan Card self-attested copy (Nominee)
- Aadhaar Card copy/Passport copy self-attested (Nominee)
- Cancelled Cheque (Nominee)
- Signed request letter by nominee
- Covering letter with NCD details
- Banker's verification form attested by the Bank Manager
- > ISR2(bank verification form)
- Form No.15 G/H (Nominee)

Scanned copy of the above to be sent to ncd@muthoottumini.com along with speed post tracking # for further follow up with Registrar. Reachable at 0484 – 2912190, 170, 249.

Branches to communicate to the nominee that the process is time consuming.

APPLICATION FOR TRANSMISSION OF SHARES / DEBENTURES

Dear Sir,		
I/We, (name of the applicant), an Indian Inhabitant / NRI presently residing at (address of each applicant) am/are applying for transmission of the shares / debentures held in the name of (name of the deceased). (Name of the deceased) expired on (date of expiry) at (place of death). The deceased was holding equity shares / debentures of the following description		
Folio No. Certificate Nos. Distinctive Nos. Shares / Debentures covered in each certificate		
I/We am/are the (Nominee / Legal heir(s) / Successors / Executor(s) of the Will OR Administrators of the Estate of the deceased. The following are particular of Applicant(s):		
Sr. Name & Address of the Applicant(s)	Age	Relation with the deceased
1.		
2.		
3.		
[Signature of the Applicant(s)]		
I/We hereby submit the following documents to support my/our claim for transmission of shares / debentures held by the deceased: 1. Original Share / Debenture Certificates for the entire holding. 2. Death certificate of the deceased in original / Attested. 3. Proof of my/our identification.		
I/We hereby request you to transmit the shares / debentures covered under Folio No standing in the name of the deceased in my/our name and enter my/our name(s) in the Register of Members of the Company.		
Date:	Signature of the Applicant(s	
Name and address of the witness	 2. 3. Signature of the witness 	
1.	1.	
2.	2.	