

# Dematerialisation Request Form

Normal Dematerialization       Transmission-cum- Dematerialization  
 Transposition-cum-Dematerialization

**Muthoottu Mini Financiers Ltd.**

Muthoottu Royal Tower, Kaloor, Cochin, Kerala – 682 017  
 Phone: 0484-2912149, 2912127 E-mail: dpac@muthoottumini.com  
 DP ID – 13074600 – Central Depository Services (India) Ltd.

|               |  |             |  |  |  |  |  |  |  |  |  |
|---------------|--|-------------|--|--|--|--|--|--|--|--|--|
| <b>DRN</b>    |  | <b>Date</b> |  |  |  |  |  |  |  |  |  |
| <b>DRF No</b> |  | <b>Date</b> |  |  |  |  |  |  |  |  |  |

(To be filled by the BO. Please fill all the details in BLOCK LETTERS in English. Fill up a separate DRF for Free securities and Locked – in securities. In case of locked - in securities fill up a separate DRF for different lock-in reason / lock-in expiry dates.)

I / We request you to dematerialise the enclosed security certificate(s) registered in my / our name into my / our demat account.

|                                   |  |          |          |          |          |   |          |          |                  |  |  |  |  |  |  |
|-----------------------------------|--|----------|----------|----------|----------|---|----------|----------|------------------|--|--|--|--|--|--|
| <b>DP ID</b>                      | <b>1</b>                                 | <b>3</b> | <b>0</b> | <b>7</b> | <b>4</b> | <b>6</b>                                    | <b>0</b> | <b>0</b> | <b>Client ID</b> |  |  |  |  |  |  |
| Name of First Holder              |  |          |          |          |          |   |          |          |                  |  |  |  |  |  |  |
| Name of Second Holder             |  |          |          |          |          |   |          |          |                  |  |  |  |  |  |  |
| Name of Third Holder              |  |          |          |          |          |   |          |          |                  |  |  |  |  |  |  |
| Name of the Company               |  |          |          |          |          |   |          |          |                  |  |  |  |  |  |  |
| ISIN                              | I  | N        |          |          |          |   |          |          |                  |  |  |  |  |  |  |
| Quantity to be Dematerialized     | (In Figures)                             |          |          |          |          |   |          |          |                  |  |  |  |  |  |  |
|                                   | (In Words)                               |          |          |          |          |   |          |          |                  |  |  |  |  |  |  |
| Number Of Certificates (in words) |  |          |          |          |          |   |          |          |                  |  |  |  |  |  |  |
| Nature of Securities              | <input type="checkbox"/> Free Securities |          |          |          |          | <input type="checkbox"/> Lock-in Securities |          |          |                  |  |  |  |  |  |  |
| Lock-in reason                    |  |          |          |          |          |   |          |          |                  |  |  |  |  |  |  |
| Lock in Expiry Date               |  |          |          |          |          |   |          |          |                  |  |  |  |  |  |  |

|                          |   |    |      |    |      |    |
|--------------------------|---|----|------|----|------|----|
| Details of Securities:   |   |    |      |    |      |    |
| Type of Security         | <input type="checkbox"/> Equity <input type="checkbox"/> Debentures <input type="checkbox"/> Bonds <input type="checkbox"/> Units<br><input type="checkbox"/> Other (Specify) |    |      |    |      |    |
| Face Value of Securities |   |    |      |    |      |    |
| Folio No                 | From  | To | From | To | From | To |
| Certificate Numbers      |   |    |      |    |      |    |
| Distinctive Numbers      |   |    |      |    |      |    |
| Quantity                 |   |    |      |    |      |    |

Attach an annexure (duly signed by account holder(s)) in the above format if the space is not sufficient.

The original certificates / documents are hereby surrendered by me / us for dematerialization and the same are free from any lien or charge or encumbrance and represent the bonafide securities of the Issuer Company to the best of my / our knowledge and belief.

|                           |                            |                      |                     |
|---------------------------|----------------------------|----------------------|---------------------|
|                           | <b>First / Sole Holder</b> | <b>Second Holder</b> | <b>Third Holder</b> |
| <b>Signature with DP</b>  |                            |                      |                     |
| <b>Signature with RTA</b> |                            |                      |                     |

Participant Authorization (From DP to RTA)

We have received the above-mentioned securities bearing ISIN\_\_\_\_\_for Dematerialization. The Application form is verified with the Certificates / Documents surrendered for dematerialization and we certify that the application form is in accordance with the details mentioned in the enclosed certificates / documents. It is also certified that the Holder(s) of securities have a beneficiary account with us in the same name(s) and order of name(s).

**Depository Participant Seal and Signature**

=====-(Please tear here)-=====

### Acknowledgement Receipt

|                                  |   |             |          |          |          |          |          |          |                  |
|----------------------------------|---|-------------|----------|----------|----------|----------|----------|----------|------------------|
| <b>DRF No</b>                    |   | <b>Date</b> |          |          |          |          |          |          |                  |
| <b>DP ID</b>                     | <b>1</b>  | <b>3</b>    | <b>0</b> | <b>7</b> | <b>4</b> | <b>6</b> | <b>0</b> | <b>0</b> | <b>Client ID</b> |
| Name of First Holder             |   |             |          |          |          |          |          |          |                  |
| Name of Second Holder            |   |             |          |          |          |          |          |          |                  |
| Name of Third Holder             |   |             |          |          |          |          |          |          |                  |
| Name of the Company              |   |             |          |          |          |          |          |          |                  |
| Type of Security                 | <input type="checkbox"/> Equity <input type="checkbox"/> Debentures <input type="checkbox"/> Bonds <input type="checkbox"/> Units<br><input type="checkbox"/> Other (Specify) |             |          |          |          |          |          |          |                  |
| ISIN                             |   |             |          |          |          |          |          |          |                  |
| No. of Securities (in figures)   |   |             |          |          |          |          |          |          |                  |
| No. of Securities (in words)     |   |             |          |          |          |          |          |          |                  |
| No. of Certificates (in figures) |   |             |          |          |          |          |          |          |                  |
| No. of Certificates (in words)   |   |             |          |          |          |          |          |          |                  |

We hereby acknowledge the receipt of certificates / documents, in respect of the above securities for dematerialization subject to verification.

Depository Participant Seal and Signature

Instructions:

1. In case of transmission-cum-demat, a notarized copy of death certificate of the deceased holder, copy of the Order of the Court, etc. to be attached with DRF.
2. In case of transposition-cum-demat, a duly executed Transposition Request Form to be attached with the DRF.